

## BAIE D'URFÉ LIBRARY

### Complied Reports AGM February 27, 2017

#### President's Report (prepared by Philip Cumyn)

##### Key events

Key events during the year 2016 include the following:

- As mentioned in the report for the year 2015, a plan was developed that year for refurbishing the library work-room. The work was carried out by the Town in January and February 2016 and as a result, the room is now a very much more efficient and pleasant place to work. The Library is grateful to the Town for this initiative and a reception was held to celebrate the completion of the work.
- Four additional book cases were installed in the library providing it a total of 60 feet more of shelving. Space for the new book cases was found by moving the public access computer station to a location adjacent to the volunteers' desk and in turn moving the catalogue computer to a space by a window.
- Moving the public access computer workstation meant that there was now only space for one computer unit plus a printer/scanner, rather than two computers and printer/scanner at the station. An iPad for the use of the public was purchased to make up for the loss of the second computer.
- Three major changes were made to the arrangement Library books. The Junior Book Section was reorganized to group all the easy readers together in the reading nook. In the adult section, the French non-fiction books were separated from the English ones just as the English and French fiction are already shelved separately, and the mystery novels were integrated into the adult English fiction collection.
- An agreement was signed with the Town formalizing the relationship between the Town and Library. The agreement covers the financing of the library's operations and the provision of space for it.

##### Staffing

The Library is run by two paid staff members and some 80 volunteers. The two staff members are Karen Armstrong and Linda Audet and they provide the professional expertise, guidance and help necessary to run a basically volunteer operated recreational library.

The volunteers include the following members of the Executive Committee: Nadia Ahrens, Bev Beauchamp, Doug Cole, Philip Cumyn, Sophie Dutoy, Petra Hospes, Dianne Perdue-Lillie, Herb Pidcock, Ziggy Shariff, Toby Skeie, Elise Titman, Kitty Wilkes and Leonor Wilson with Leonor being replaced by Nelleke Nieuwendijk in December. The volunteers also include the many people who work on the library desk, help in the workroom and serve on the material selection and computer sub-committees.

##### Thanks

It is appropriate to thank the staff and all the many volunteers. They do an excellent job and the library could not function without them.

It is also appropriate to thank the Town Council for its continued support. For not only does the Town provide the space housing the library but more than 90% of the funds required to run it. We are grateful to Mayor Tutino and to the members of Council for their continued and generous support. And this year, we are in particular grateful to them for refurbishing our workroom.

Lastly we are grateful to the Ministère de la Culture et des Communications de Québec for its financial support.

Respectfully submitted

Philip Cumyn, February 27, 2017

**Librarian's Report** (prepared by Karen Armstrong)

Programming

We introduced a **parents and tots storytime** offered in the winter, spring and fall. Throughout the summer our library participated in the **national TD Summer Reading Club**, which encourages kids to develop their reading skills all summer long. We also continued to offer **programming for adults and families on Tuesday evenings**, our most successful events included Lego nights, French book discussions, an introductory quilting workshop, screening of an NFB documentary, and our local writers panel. We also started offering **1-on-1 technology help** sessions to answer individual needs, such as helping someone to use their iPad and helping someone to use Microsoft Office programs.

Services

The core service of the library continues to be loaning books, and other library materials, to fulfil the recreational needs of our community. This core service was enriched by our continued participation in the **inter-library loan program** through which we borrow (and lend) books from (and to) other libraries. We also continued to expand our service reach through the **home delivery program**, through which we send library materials to homebound community members.

The library online

This year we continued to communicate with our users through our **Instagram** account and our monthly **email newsletter**.

In the fall, we launched the latest version of our online library catalogue. This includes new features, such as **genre searches** and user comments and ratings. Users can now, in addition to viewing their account and renewing loans, **place their own reserves online**.

# BIBLIOTHÈQUE BAIE-D'URFÉ LIBRARY

## Financial Statements

Year Ended December 31<sup>st</sup> 2016

(Unaudited)

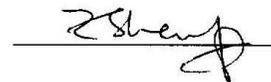
Submitted on behalf of the Executive Board

Philip Cumyn, President

Zahir Shariff, Treasurer



Date: 2017-02-22



Date: 2017-02-22

# BIBLIOTHÈQUE BAIE-D'URFÉ LIBRARY

## Balance Sheet As at December 31<sup>st</sup> 2016 (Unaudited)

	2016	2015
	\$	\$
<b>Assets</b>		
Cash	20,894	20,961
Total Assets	20,894	20,961
<b>Surplus</b>		
Surplus for the year	(67)	4,065
Total Surplus	20,894	20,961

## BIBLIOTHÈQUE BAIE-D'URFÉ LIBRARY

### Statement of Revenues and Expenses

Year Ended December 31<sup>st</sup> 2016

(Unaudited)

	2016 \$	2015 \$
<b>Revenue</b>		
Municipal Grant	130,000	119,500
Provincial Grant	5,326	5,326
Fines	1,659	1,936
Discards	445	573
Non-resident fees	173	142
Interest on Grants	355	354
HGM interest	0	50
Other	1,170	795
<b>Total Revenue</b>	<b>139,128</b>	<b>128,676</b>
<b>Expenses</b>		
Adult Books	33,325	31,519
Junior Books	9,443	9,572
Periodicals	2,264	1,946
Audio-visual	4,511	2,715
Library Supplies	4,547	2,625
Salaries & Wages	67,003	59,476
Employee Benefits	6,944	6,155
Furniture & Equipment	4,552	4,355
Administration	1,943	2,600
Telephone/Internet	1,902	2,260
Property Rental	0	0
Sundry	1,663	0
Photocopier	0	0
Activities	1,098	1,388
<b>Total Expenses</b>	<b>139,195</b>	<b>124,611</b>
<b>Excess of Revenue over Expenses</b>	<b>(67)</b>	<b>4,065</b>

**Paul E Fortin, CPA, CA**

---

**To the Members of the Baie D'Urfé Library**

I have examined the records of the Baie D'Urfé Library as presented to me. In the circumstances, I confirm that the Balance Sheet as of December 31, 2016 (Assets of \$20,894) and the Statement of Revenues and Expenses for the year then ended (Deficit of \$67) are in accordance with the records.

**Aux Membres de la Bibliothèque Baie D'Urfé Library**

J'ai examiné les livres comptables de la Bibliothèque Baie D'Urfé tel que présentes. Dans les circonstances, je confirme que le bilan au 31 décembre 2016 (Actif de 20 894\$) et L'État des revenus et dépenses pour l'exercice terminé à cette date (Déficit de 67\$) sont en accord avec ces livres comptables.

24 février 2017



Paul E Fortin

106 Marlin Crescent, Pointe Claire, Quebec, Canada – H9S 5B3  
email: paul.fortin\_@sympatico.ca

**Committee Reports:**

**Adult English Books** (prepared by Herb Pidcock)

Our Committee last year included Anne Dodge, Marlene Fisher and Toby Skeie and I am happy that they are continuing this year. We began the year with a budget of \$16,000 that was increased, thanks to our Mayor and Council, to \$17,000 in response to an increase of 7% in the cost of books during the year. The increase is similar to the rise in the US/Canadian exchange rate which affects us since many of the books we buy are published in the United States.

We bought 540 books. The average cost of books in January 2016 was \$30.01/book and reached a high of \$32.12/book.

At the end of the year our Librarians Karen and Linda produced the annual statistical breakdown of the circulations of all the 32 subjects we have been following for the last five years. The results are the basis for our detailed budget and Buying Plan, and are consistent with those of previous years, which we take to mean that we are generally following the reading preferences of the Library Members.

We adjust our buying as we go through the year, mainly since we aim to buy the best of the new books available at the time or if we think certain books are particularly topical, but these are not big changes. Near the end of last year for example: We felt we had bought too many Mysteries so we cut the budget from 104 to 94 books. At the same time there were a lot of suggestions for more Biographies so we ended up buying 30 books instead of the 19 we had planned.

I have not included a detailed list of our statistics since they are similar to previous years, and Karen already includes a complete summary in her report, but if anyone would like more information I will be pleased to provide it.

Two years ago our Committee together with Karen made efforts to improve how we respond to Members Suggestions. So, in those two years we have received 150 suggestions and purchased almost all of them. We now inform Members as to our progress and put the Member who made the suggestion first on the reserved list. Suggestions usually are purchased quickly, not waiting for the next Committee meeting.

**ADULT ENGLISH AUDIO BOOKS.**

In 2016 we bought 18 Audio books for a cost of \$640.46, an average of \$35.55 Can. per audio book including shipping and taxes. I used Amazon for the purchases because the Quebec rules that require Public Libraries to buy books from authorized Booksellers and pay the full sticker price (with minor exceptions) do not apply to audio books. Last year Amazon offered better discounts than local suppliers as well as more informative websites with reviews that are very useful to the buyer. The books selected were all best-sellers we know well in their print editions.

Respectfully submitted by Herb Pidcock

**Adult French Book Selection** (prepared by Sophie Dutoy)

As we had announced at the 2016 AGM, Philippe Paulmier has joined our selection committee on a permanent basis, and towards the end of the year, it was with pleasure that we welcomed Manon Tourigny to our team. Thus, along with Marjolaine Loevenich, our team comprises 4 members.

## **Bibliothèque Baie-D'Urfé Library - Annual reports for 2016 – AGM February 27, 2017**

We are deeply grateful for our budget of \$17,000 which has allowed us to purchase 523 books. In actuality, we received 538 books of which 15 were returned for various reasons, principally because they were mistakenly ordered twice.

The average cost per book in 2016 has risen to \$ 32.45, compared to \$ 31.67 in 2015. We are definitely faced with an increase in the cost of each book purchased.

Out of the 523 books purchased, 348 were fiction (crime, science fiction and others), 24 were comics and 151 fell into the documentary category.

The documentaries are thus 29% of our total purchases. We didn't attach an extensive list of all the documentaries purchased. However, some of the more important categories are, history, biographies, sociology, current events, cook- books, travel, health and arts and crafts, just to name a few.

As far as circulation among these various categories is concerned, we were pleased to see that there has been an increase over 2015, the year where circulation was actually 20% below 2014.

By comparison with 2015, circulation of novels is approximately 6% higher, of documentaries it is 18% higher and comic books a sizeable 40% higher.

Concerning this latter category, it should be noted that the comic books we have in the library are for the large part novels and documentaries in picture format.

With regard to circulation in general, we feel and have noticed that the majority of library patrons are looking for books that will take them out of the ordinary daily routine and provide them with relaxation. In order to follow suit with this tendency, our committee has decided, for the most part, to align their choice of books based on the data available for the most popular books with the hope that in this fashion a larger portion of the population will thus find the types of books they enjoy the most.

### **REPORT ON AUDIO BOOKS**

A budget of \$650.00 had been allocated to us, which is \$250.00 more than in the previous year.

We have “overspent” this budget by \$ 13.19, but have been able to purchase 16 Talking Books at an average cost of \$ 41.45.

While we are conscious of the fact that the cost of audio books is somewhat high, we do not have any other choice if we want to acquire interesting and recent books.

During 2016, 14 audio books went out. By way of comparison, 20 were out on loan in 2015 and 5 in 2014.

### **MISCELLANEOUS**

. Library patrons regularly provide us with suggestions for book purchases, 90% of which we try to acquire. The ones we do not purchase fall primarily into a category too specific to be of general interest to our readership.

. Throughout the past year the library staff has made several changes in the book displays and, at our request, separated French documentaries from English documentaries. We feel that this initiative on our part, was well received by a majority of the library membership.

. We would also like to mention the " Soirées des Lecteurs":

In October 2015, and following in the steps of the English section of the Library, which has initiated its "Readers' Evening" some months earlier, we launched the French Readers' section, on a trial basis. Although it had been well publicized in the News and Views, we went one step further and extended personal invitations to a well-known French readership segment, well known to us. The response was immediately one of positive anticipation by all who had been approached. With each passing month, we noticed that the initial participants took great pleasure in these evenings, and were interested in continuing the meetings and book discussions. Other than vacations or a move away from Baie d'Urfe, we have not had any "defectors", and have, on the contrary, attracted new participants. At our monthly meetings, each person presents a book he or she has read, speaks about the author, gives a short resume of the subject matter and explains why this book is of particular interest and is worthy of being recommended. The various titles that were discussed are noted and proposed to the Library's readership on the website and in a file folder available to any interested person, at the library.

Recently, each participant in these evening discussions was requested to fill out an index card with all the pertinent details of their book of choice, which card is made available to the library's patrons. After all, one of the primary goals in this undertaking is to interest many more people in reading books.

Thanks:

We want to take this opportunity to give a heartfelt thanks to the French Selection Committee, for their enthusiasm and dedication.

Thanks also go out to Karen and Linda, who are always there for us, giving us advice based on their vast experience, with a smile and infinite patience. Neither one of them ever makes us feel that we are intruding on their daily work. It is a real pleasure to work with them.

Respectfully submitted by Sophie Dutoy

## **Junior Section Report** (prepared by Beverley Beauchamp)

### **Book Selection**

The purchasing team consists of Helen Fyles for English-language teen-age fiction, Nathalie Pedicelli for French-language teen-age fiction, Susan Murphy for non-fiction in both languages, Margaret Hallahan for English-language junior fiction, Sandra Munro for picture books in both languages, English easy readers and French Bandes Dessinées and Bev. Beauchamp for Graphic novels in English as well as French-language junior romans and French Mini-Romans (Easy-Readers).

We would be happy to have others join us....no experience necessary and training provided!

Young people continue to submit requests which are purchased as they come in.

### **Purchases**

The budget is allocated according to the following formula: 60% English and 40% French, with 75% apportioned to fiction and 25% to non-fiction.

303 English and 205 French books were purchased for a total of 508. This is slightly lower than purchasing in 2015, due to the increase in the price of books.

### **Shelf Maintenance**

Over the St.Jean Baptist week-end we undertook a move to create an Easy-Reader/ Facile à Lire section. This involved moving the collections along the South wall. The move went smoothly, thanks to Sandra Munro and Susan Murphy for their commitment over the long week-end.

As usual, shelves are checked on a weekly basis for improper shelving and tidiness, and book weeding is ongoing.

**Publicity**

Displays on various topics were set up through the year, such as seasons and holidays. Items were submitted to the *News and Views* about special events.

**Special Projects and Events**

This summer we participated in the TD Reading Program. Over a period of 8 weeks, the children were read to by 7 different Readers and a hands-on workshop given by illustrator Virginie Egger. This was well-attended by a group from the DayCare with several youngsters from the Community joining in.

Thank you to Karen Armstrong for her excellent organization and guidance and to the 7 Readers for their enthusiasm.

At the moment we have a Saturday morning Storytime for 4-6 year olds., once a month. Petra Hospes and I have been alternating monthly readings and were happy to have 6 participants this month.

**Appreciation**

Sincere thanks go to Sandra Munro, Susan Murphy and Margaret Hallahan for their Tuesday morning efforts. Karen Armstrong and Linda Audet have provided ongoing support with valuable assistance and advice, for which we are very grateful. We also greatly appreciate the work of the book processing and book mending volunteers, who help to ensure that our collection is up-to-date and in good shape.

Coordinating the work of the Junior Section has been a pleasant learning curve over the past year and I sincerely thank Sandra Munro for her continuing involvement in the committee and for sharing her expertise as we go forward.

Respectfully submitted, Beverley Beauchamp

February 2017

**Audio/Visual Report** (prepared by Kitty Wilkes)

The Audio/Visual purchasing team was made up of the following members:

Philip Cumyn	Classical Music CDs
John Aherns	Popular Music CDs
Kitty Wilkes	Adult DVDs
Mimi Winlo	Children's DVDs
Sandra Munro	Children's kits

Purchases for the year:	<u>Acquisitions</u>	<u>Cost of Purchase</u>	<u>Budget</u>	<u>Remaining</u>
Classical Music CDs	26	\$291.85	\$300	\$8.15
Popular Music CDs	4	\$113.80	\$400	\$286.20
Adult DVDs	140*	\$2329.25	\$2300	<\$29.25>
Childrens' DVDs	22	\$445.35		
Childrens' CDs	4	\$8.13		
Childrens' Kits	8	\$226.21	\$1200	\$520.31
TOTAL	204	\$3345.29	\$4200	\$785.41

## **Bibliothèque Baie-D'Urfé Library - Annual reports for 2016 – AGM February 27, 2017**

\*The acquisition number is approximated because of multiple seasons of several TV series.

Purchasing of English and French talking books were made by the respective book-buying committees. Please see their reports for details.

Respectfully submitted by Kitty Wilkes February 22, 2017

### **Magazines** (prepared by Dianne Perdue-Lillie)

Due to a “changing media environment,” our magazine section will be undergoing many changes this year. Rogers will no longer be involved in the French publications of L'actualite, Chatelaine and Loulou. Canadian Business will only be offered in a digital format. The English version of Chatelaine will be published every other month. MacLean's will be issued once a month instead of weekly. Unfortunately, Both Canadian Gardener and Fleurs, plantes, jardins have ceased publication. The cooking magazine, Ricardo, has been popular so we have ordered it in French as well. Look for Vero on the shelves soon. In 2016, we overspent our budget of \$2200 by \$64.00. Many US publications were renewed and the higher cost of the US dollar impacted our budget in addition to many French publications, which tend to be more expensive. We currently have about 55 paid subscriptions and 5 that are donated within our child, adult and teen sections. We have a large variety of publications in both languages. Hopefully, everyone can find something of interest.

Respectfully submitted, Dianne Perdue

### **Exhibitions** (prepared by Toby Skeie)

Again, it has been a busy year for the exhibitions.

The following exhibits were on display:

- \* A show of watercolours by Janet and Ron Brown continued into January 2016;
- \* There were no exhibits scheduled for February;
- \* In March and part of April Catherine Zambaka showed her work in extending famous paintings into the frames;
- \* Aurelia Istinah displayed her oil painting of mixed subjects, both Canadian and Indonesian, from May into June;
- \* Eva Ferenczy Reichman exhibited her work in oil from June into July;
- \* Jerry Fischer exhibited his oils on the subject cities from Sep into Oct;
- \* Lisa Kimberly Glickman entitled “Pot Pourri” from November into December.

The upcoming year also promises to be busy one. Members of the Beaconsfield Artist's Association (BAA) will kick off the year off. Stay tuned,

Respectfully submitted by Toby Skeie.

**Computer Committee** (prepared by Karen Armstrong)

In 2016, the Computer Committee provided support and guidance in choosing and acquiring new computer equipment, including:

- a Xerox photocopier/printer/scanner, of a capacity suited to the work of the library workroom
- a laptop, for use by volunteers in the workroom, as well as for library programming
- an iPad, for public use in the library, as well as for library programming
- a “ups” device that provides surge protection and backup power for the network equipment.

The committee was also consulted on the transfer of our library network onto that of the town, which includes the benefit of a secure back-up of our electronic files.

The committee is happy to now have the support, in regard to matters relating to the computer network, from the IT team contracted by the Town of Baie-D'Urfé.

In 2017 the committee will continue to monitor the computer equipment in the library, and make recommendations, in regard to purchases and configurations, to ensure the continued smooth operating of the system.

**Membership** (prepared by Karen Armstrong)

The library has 2100 current members. 95% of our members are Baie-D'Urfé residents; the remaining 5% are non-resident members from a variety of neighboring towns. 80% of our members are adult and 20% are juvenile members (under 13 years of age). 80% of our members are declared as anglophone, while 20% are francophone. We are proud to offer free membership to all Baie-D'Urfé residents, and affordable fees for our out-of-town members.

**Volunteer Report** (prepared by Elise Titman)

Eighty people volunteer at the Baie D'Urfé Library. This number has stayed roughly the same for the four years that I have been coordinating the volunteers. We seem to have a 5% turnover annually and fortunately we have a very loyal core group. All of these volunteers are supported, kept on track and moving forward by our very capable and diplomatic librarian, Karen Armstrong.

Approximately 60 volunteers work at the circulation desk and keep the library open for 31.5 hours a week. There are fourteen 2 or 2.5 hour shifts per week, usually staffed by two volunteers. These are the most visible volunteers who interact with the patrons. Fourteen of these sixty volunteers also volunteer in other capacities – Executive committee, Computer committee, Junior committee, Purchasing Committees, Exhibits, Processing. Many volunteers wear several hats.

Another 20 volunteers participate solely in behind the scenes activities involved in running the library. Among our younger volunteers, we have two CEGEP students who are desk volunteers. We also have two high school students who volunteer regularly in the workroom. During the academic year, Karen oversees an average of five secondary students a semester who complete volunteer requirements in the library.

**Bibliothèque Baie-D'Urfé Library - Annual reports for 2016 – AGM February 27, 2017**

This summer we had a major reorganization of our adult collection incorporating our Mystery collection with Fiction and separating our French and English Non-Fiction. This was a big task and it was accomplished in a very smooth fashion over the July 1<sup>st</sup> weekend, when the library was closed. I would like to thank Karen & Linda as well as Ann & Philip Cumyn, Rodger & Elise Titman, Sophie Dutoy and Allyson Budnik for giving up their long weekend to complete this task.

I would also like to give an honorable mention to several unsung volunteers;

- Una Bennett covers all our adult hard cover books and has been volunteering for over 30 years
- Herb Pidcock has been chairing the Adult English Book Buying Committee for 11 years with help from long time volunteers Marlene Fisher & Anne Dodge
- Ilse Zadrosny has been volunteering at the circulation desk every Monday afternoon for 11years!!

Respectfully submitted, Elise A Titman

February 27, 2017

<b>CIRCULATION</b>		% of total circulation
<b>ADULT</b>		
Adult Fiction	4479	23%
Romans Adultes	820	4%
Adult Graphic Novels	37	0%
BD Adultes	105	1%
Adult Non-fiction	1325	7%
Documentaires adultes	323	2%
<b>JUVENILE</b>		
Juvenile Fiction	707	4%
Romans Jeunesse	290	1%
Juv. Graphic Novels	171	1%
BD Jeunesse	513	3%
Juvenile Non-fiction	464	2%
Documentaires Jeunesse	230	1%
Picture Books	938	5%
Albums Illustrés	920	5%
Board Books	236	1%
Livres Cartonnés	156	1%
Easy Readers Fiction	548	3%
Lectures Faciles - Romans	622	3%
Easy Readers Non-fic.	133	1%
Lectures Faciles - Documentaires	119	1%
<b>YA</b>		
YA Fiction	435	2%
Romans Ados	119	1%
YA Non-fiction	37	0%
Documentaires Ados	2	0%
YA Graphic Novels	4	0%
BD Ados	4	0%
<b>AV &amp; OTHER</b>		
Adult Audio Books	219	1%
Livres Audio Adultes	14	0%
Juvenile Audio Books (EN&FR)	83	0%
Juvenile Kits (EN&FR)	103	1%
Adult Music CDs	318	2%
Juvenile Music CDs	9	0%
Juvenile DVDs	1375	7%
Adult DVDs	1945	10%
Teen DVDs	177	1%
Magazines	1385	7%
ILL borrowed from other libraries	68	0%
ILL loaned to other libraries	200	1%
<b>Total</b>	<b>19633</b>	<b>100%</b>

## Collection Development and Maintenance

2016	Items Added	Items Discarded
<b>ADULT</b>		
Adult Fiction	353	813
Romans Adultes	342	380
Adult Graphic Novels	22	0
BD Adulte	19	0
Adult Non-fiction	146	410
Documentaires Adultes	151	34
Storage Fiction	0	60
Storage Non-fiction	0	96
<b>JUVENILE</b>		
Juvenile Fiction	82	125
Romans Jeunesse	45	24
Juv. Graphic Novels	10	0
BD Jeunesse	10	2
Juvenile Non-fiction	52	149
Documentaires Jeunesse	37	124
Picture Books	72	94
Albums Illustrés	40	56
Board Books	14	0
Livres Cartonnés	5	0
Easy Readers Fiction	30	11
Lectures Faciles - Romans	66	23
Easy Readers Non-fic.	13	2
Lectures Faciles - Documentaires	10	1
<b>YA</b>		
YA Fiction	67	150
Romans Ados	11	36
YA Non-fiction	12	7
Documentaires Ados	10	1
YA Graphic Novels	5	0
BD Ados	1	0
<b>AV &amp; OTHER</b>		
Adult Audio Books	18	2
Livres Audio Adultes	20	0
Juvenile Audio Books (EN&FR)	10	0
Juvenile Kits (EN&FR)	2	0
Adult Music CDs	24	11
Juvenile Music CDs	0	0
Juvenile DVDs	37	6
Adult DVDs	179	0
Teen DVDs	11	0
<b>COLLECTION TOTAL</b>	<b>1926</b>	<b>2617</b>

Weeding (i.e. discarding of items) should be done on a regular basis to maintain the quality and currency of our collections. It is worth noting that the numbers discarded in 2016 are higher than average, due to a lack of weeding in the adult sections in the previous 2 years.

## COLLECTIONS

ADULT	Total in catalogue	% of total collection
Adult Fiction	6621	21%
Romans Adultes	2567	8%
Adult Graphic Novels	57	0%
BD Adultes	92	0%
Adult Non-fiction	3725	12%
Documentaires adultes	1421	5%
<b>JUVENILE</b>		
Juvenile Fiction	1449	5%
Romans Jeunesse	850	3%
Juv. Graphic Novels	101	0%
BD Jeunesse	286	1%
Juvenile Non-fiction	1799	6%
Documentaires Jeunesse	1041	3%
Picture Books	1500	5%
Albums Illustrés	1217	4%
Board Books	113	0%
Livres Cartonnés	82	0%
Easy Readers Fiction	738	2%
Lectures Faciles - Romans	599	2%
Easy Readers Non-fic.	276	1%
Lectures Faciles - Documentaires	214	1%
<b>YA</b>		
YA Fiction	660	2%
Romans Ados	377	1%
YA Non-fiction	148	0%
Documentaires Ados	67	0%
YA Graphic Novels	42	0%
BD Ados	9	0%
<b>AV &amp; OTHER</b>		
Adult Audio Books	296	1%
Livres Audio Adultes	67	0%
Juvenile Audio Books (EN&FR)	135	0%
Juvenile Kits (EN&FR)	103	0%
Adult Music CDs	882	3%
Juvenile Music CDs	52	0%
Juvenile DVDs	731	2%
Adult DVDs	1259	4%
Teen DVDs	101	0%
Magazines	1372	4%
<b>Total</b>	<b>31049</b>	

ADULT	Total in catalogue	% of total adult
Adult English	10403	72%
Adult French	4080	28%
<b>Adult Total</b>	<b>14483</b>	

JUVENILE	Total in catalogue	% of total juvenile
Juvenile English	5976	58%
Juvenile French	4289	42%
<b>Juvenile Total</b>	<b>10265</b>	

YA	Total in catalogue	% of total YA
YA English	850	65%
YA French	453	35%
<b>YA Total</b>	<b>1303</b>	